

Patient group for the National Neuro Advisory Group and Neurosciences Clinical Reference Group

Terms of Reference

1. Purpose

1.1 The National Neuro Advisory Group (NNAG) exists to seek alignment between programmes in NHS England, the Department of Health's Arm's Length Bodies and system partners, such as charities relevant to people with neurological conditions, and to guide the strategic development of work to improve outcomes for people living with neurological conditions. Its remit is not restricted to specialised commissioning.

1.2 Clinical reference groups (CRGs) have been established as the primary source of clinical advice to NHS England in support of the direct commissioning of prescribed specialised services. Through their work programmes, and by working in partnership with key stakeholders, CRGs drive improvements in the quality, equity, experience, efficiency and outcomes of commissioned specialised services.

1.3 The patient group's purpose is to provide the patient, service users and public perspective, as articulated by voluntary and community sector representatives on the development, planning, implementation and evaluation of work undertaken by the NNAG.

1.4 The CRG already has a formal Patient and Public Voice process separate from this group. The purpose of this group in relation to the CRG is for communication and awareness of on-going schemes of work.

2. Remit

2.1 To provide the patient voice in influencing developments in Neuroscience services, such as improvement priorities and commissioning intentions.

2.2 To ensure the voluntary and community sector perspective is expressed and used to constructively challenge, influence and help develop strategies and to promote co-production in respect of the NNAG work programmes.

2.3 To provide a forum for the NNAG and CRG to share knowledge, to ensure all interested parties are kept informed about the current and future work and how it influences priorities in Neurosciences.

2.4 Members will assist in communicating information to voluntary and community groups nationally.

2.5 To provide strategic and accurate feedback on voluntary and community organisations, service users and patients' needs, concerns and interests.

2.6 To assist the NNAG and CRG to develop mechanisms to communicate feedback and achievements to the wider community including patients, the public and across all stakeholders.

2.7 To decide on representatives for membership of the NNAG. Patient Organisation representatives will sit on NNAG for a period of 2 years. Membership on the CRG is through formal application to NHS England when vacancies arise.

3. Membership of the Patient Group

The group is open to all Neuroscience patient organisations.

It is expected that delegates will represent the views and interests of the patient population and organisation served.

4. Chair / Vice Chair

The position of Chair is held by the Neurological Alliance.

The Chair has responsibility for providing effective leadership to the group and summarising key decisions and actions to be taken at the end of the meeting.

In addition, the Chair is responsible for ensuring that secretariat is provided for the group. This includes; arranging and communicating meetings, development of the agenda, and that minutes are taken that accurately record decisions and actions agreed in the meeting.

5. Frequency of Meetings

5.1 Meetings will be held every 6 months.